



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**MINUTES OF THE  
St. Charles and Monsignor Clancy CATHOLIC SCHOOL COUNCIL MEETING**

**October 2<sup>nd</sup>, 2019  
At St. Charles**

Minutes of the Meeting of the St. Charles and Monsignor Clancy Catholic School Councils, held on October 2nd 2019 at 6:00pm, at St. Charles Catholic Elementary.  
The meeting was called to order at 6:00pm by Chair of St. Charles.

**A. ROUTINE MATTERS**

**1. Opening Prayer**

The opening prayer was led by Mrs. Walsh.

**2. Roll Call**

<b>CATHOLIC SCHOOL COUNCIL MEMBERSHIP</b>		<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Principal/Vice-Principal Secretary/Treasurer	Dan Trainor/ Susy Walsh	•		
Chair	Ashley Serravelle (St. Charles) Angela Coleman (Monsignor Clancy)	•		
Co-Chair				
Teacher Representative	Tanya Masales, Roseanne Rotundo	•		
Non-Teaching Representative	Lucy Lefebvre			•
Student Representative				
Parish Representative	Patti McGinnis	•		
OAPCE Representative				
<b>PARENT REPRESENTATIVES</b>				
Laurie Hebert				•
Jennifer Hamm		•		
Kendra De Gasparis		•		
Heather McCluckie		•		
Rosanne French		•		
Marci Morandin		•		

**3. Approval of the Agenda**

Moved by Casssandra Rouillard  
Seconded by Kendra De Gasparis

**THAT** the St. Charles and Monsignor Clancy Catholic School Councils approve the Agenda of the St. Charles and Monsignor Clancy Catholic School Councils Meeting of October 2nd, 2019.

**CARRIED**

**4. Disclosure of Interest**

Item F.3 – the following individuals are board employees – Tanya Masales, Audrey Grossi, Lucy Lefebvrve, Roseanne Rotundo, Rosanne French

**5. Approval of Minutes of the Monsignor Clancy Catholic School Council Meeting of May 23rd, 2019**

Moved by- Roseanne French  
Seconded by- Angela Coleman

**THAT** St. Charles and Monsignor Clancy Catholic School Councils approve the Minutes of the St. Charles and Monsignor Clancy Catholic School Council Meeting of May 23rd, 2019 as presented.

**CARRIED**

**B. PRESENTATIONS**

**1. Policies Being Vetted**

The following policies are being vetted:

[Employee Meals and Hospitality Policy \(201.14\)](#)

[Employee Conferences, Workshops and Meetings Policy \(201.15\)](#)

[Opening or Closing Exercises – Safe Schools Policy \(302.6.1\)](#)

[Acceleration/Retention \(Elementary\) Policy \(400.5\)](#)

*Please submit your feedback to Jennifer Pellegrini by October 4th, 2019*

**2. By Law Review**

The By Law review states how the catholic school council is run and how to approve certain initiatives. The floor was opened to discussion of how things have run in the past.

**C. Chair's Report**

1. Pro Grant St. Charles: \$1000 was used for the parent lending library. Levelled books were purchased and everyone has an opportunity to use the books from the lending library, even families from Monsignor Clancy. Samples of the books were shared around the table with the parent community

**2. Principal's Report**

1. (NCPIC) – Heather shared information from the last meeting. Reviewed dates for the upcoming meetings. Went over openings that are available on the NCPIC committee.

2. SEAC

-see the agenda

-Cassandra Rouillard has offered to be the representative for Monsignor Clancy and St. Charles schools.

3. Catholic Graduation Expectations

20<sup>th</sup> year

Both schools are going to look closer to the expectations

The focus will be on the 7 listed on the agenda.

4. School Organization

New teachers both at schools (see list)

5. Parish Masses

St. Charles October 17<sup>th</sup> 9:30am

Monsignor Clancy: every Wednesday at 9:30am

6. St. Charles and Monsignor Travelling Open House Social

-September 18<sup>th</sup> – it was a huge success

Thank you to Jennifer Hamm for taking care of the evening with refreshments and organization of the evening.

7. Terry Fox – September 26<sup>th</sup>, red and white 1pm

The two schools came together for the walk. The mentorship for the younger children is great for the St. Charles children.

8. Holy Childhood

October 17<sup>th</sup> the two schools are coming back together at 1pm.

9. Picture Day

-picture day was on September 25<sup>th</sup>. The date went well.

No date has been given yet for picture retakes

10. Kindergarten Registration

- Open house will be in November. It is important to share the news early.

- Jenn Hamm also suggested having a member of parent council present on registration date to promote council

11. Fundraiser

Last year 2 fundraisers – poinsettia and dance a thon (for technology)

Money must be sent in the year it is raised

Some money can be carried over – can be earmarked for a longstanding purchase, for example a playground will need to be purchased

St. Charles raised \$10000, Monsignor Clancy was \$4000

Timing – share when the fundraisers will occur. Dance a thon was in April last year.

Student engagement in the dance a thon was easy to see.

- All in favour of a dance a thon again this year. Discussion/suggestions on timing of the event.

- Suggestions about spring date versus winter date

Friday April 24<sup>th</sup> is the date set for the dance a thon

12. Consolidation Update

- a floor plan for Monsignor Clancy has been done at a board level
- The front of Clancy would become the regional daycare (second phase of the addition)
- First phase – Sullivan entrance would become the entrance into the school, Mrs Giunta room would be the office, the theatre would be the chapel, the cafeteria would be the library. Former Cyberquest will come off and the 5 kindergarten classes will be built. Grade 7 (Derose) will become the staff room.  
Cost saving -grade 8's and 7's will be across the hall from the kinders.  
Library hallway – will become three classrooms, staffroom – EA room, horseshoe – grade 2 and 3.  
Upstairs will be grade 3-6  
Hallways should be colour coded.

The ministry has the floor plan. This is the current holding point. The funding for the regional daycare has changed (holding up the consolidation).

We submitted letter next year to the director to get community feedback on the proposal to change the name of the school to Our Lady of the Holy Rosary. If this occurs, the chapel will be decommissioned from the St. Joseph and have the chapel renamed the St. Charles chapel and the library would be called the Monsignor Clancy library.

We are waited for ministry approval. We are looking at an early spring start.

Currently the library has been moved upstairs, and the grade 7 and 8's will be moved eventually.

Move in during the 2021 year.

Waiting on Ministry approval...

Students will be involved in coming up with a new name for the school to replace Monsignor Clancy

Crusaders

A portion of the new school will be dedicated to the 10 years of the high school (at the request of the alumni)

St. Charles are getting 5 new cubbies for each of the kinder rooms.

### 13. Elections

Nominations for Chair

Nomination of Jeffrey Maxwell for St. Charles.

By law states that a disclosure needed to be made that Jeff Maxwell is a Niagara Catholic Employee. He cannot be chair unless there isn't another nomination for St. Charles.

Nomination for Monsignor Clancy – 2 nominations Angela Coleman, and Cassandra Rouillard. Vote took place, and Angela Coleman was nominated

Chair is the only elected position. Principal is the treasurer and secretary for the council.

### Parish Report

First Communion 33 nominations

Confirmation 23 nominations – not all from Monsignor Clancy

If you know of someone who would like to receive their sacraments have them connect with Patti at the church. Tell

## **D. OAPCE REPORTS – no update**

## **E. STAFF REPORTS**

St. Charles - Grade 1 are continuing to develop routines, they are making numbers in different ways, bag a book started

Grade 2's are also working on routines and working on an all about me unit.

Grade 3's are working on place value, and an early settlers unit

Monsignor Clancy –

Grade 4's transitioned well to Monsignor Clancy. Studying number sense in math and rocks and minerals unit. Grade 4's attended first mass in the chapel and did a great job,

Grade 5 – working on super hero writing

Grade 6 – Social Study unit – currently looking at Residential Schools

Grade 7's – Ecosystem unit

Grade 8 – have begun their Holocaust unit, DM has been to visit. Grade 8's are also wearing their red grade hoodies.

#### **F. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS**

Agenda Items for future meetings

Poinsettia day – looking for interview date (during week of November 10-15<sup>th</sup> this is early)

Possible new timeline – 26<sup>th</sup> of November for pickup date.

Order forms due back November 12<sup>th</sup> (tentative)

**G. NEXT MEETING – November 12th, 2019** at Monsignor Clancy

#### **H. ADJOURNMENT**

Moved by Angela Coleman

Seconded by Marci Morandin

**THAT** the October 2nd, 2019 meeting of the St. Charles and Monsignor Clancy Catholic School Councils be adjourned.

This meeting was adjourned at 7:00pm.

**I. CLOSING PRAYER** was led by Mr. Trainor and Mrs. Walsh.